Weatherford	TOOLBOX JHA		Prepared By:	Approval
			Technical Advisory Committee	OEP Approval Board
Document Number	**Document Classification**	**Document Level**	**Revision NO.**	**Issue Date**
GL-WFT-OEPS-L4-02.01	Controlled	L5	001	21 July 2016

Hazard / Risk Identification

Does the operation involve:

Bad Weather	☐		
Ballistics	☐		
Bulk Fuels / Fuel Transfer	☐		
Bulk Liquids	☐		
Chemicals	☐		
Cold / Hot Equipment	☐		
Communication Problem	☐		
Confined Space	☐		
Dropped Objects	☐		
Electrical Equipment	☐		
Energy Isolation / Lock Out Tag Out	☐		
Equipment at Height	☐		
Explosives	☐		
Hydrogen Sulphide	☐		
Lifting Equipment	☐		
Lithium Batteries	☐		
Manual Handling	☐		
Mast Unit / Crane Ops	☐		
Moving Objects	☐		
Noise	☐		
Poor Light / Restricted Space	☐		
Potential Environmental Spill / Release	☐		
Pressure and PCE	☐		
Radiation	☐		
Restricted Line of Sight	☐		
Rig Up / Rig Down Equipment	☐		
Simultaneous Ops.	☐		
Slip / Trip / Fall Potential	☐		
Vehicles	☐		
Working at Height	☐		

What mechanisms of injuries exist?

Caught In	☐	Ignition	☐
Caught Between	☐	Inhalation	☐
Caught On	☐	Overexertion	☐
Cuts / Lacerations	☐	Slip / Trip / Fall	☐

Hazard / Risk Management

PRIOR TO STARTING A TASK, ALL TEAM MEMBERS MUST BE ABLE TO ANSWER YES TO THE FOLLOWING

Significant Hazard Identified?	☐
Hazard Controls Identified?	☐
Responsible Persons for Controls Identified?	☐
Pre-Requisite Controls in Place?	☐
Lines of Communication in Place?	☐
Chain of Command Clear?	☐
Understand Operation?	☐
Understand Role in Operation?	☐
Changes must be Communicated to All?	☐
Comfortable with STOPPING the Job?	☐
Using the Correct Tools for the Job?	☐
Using the Correct PPE?	☐

TEAM MEMBERS

1	JOYE	7	
2	VINU	8	
3	ANAS	9	
4		10	
5		11	
6		12	

NOTES / COMMENTS:

1-PBL-SUB PRESSURE TEST

TAKE 5 PROMPT REMINDER

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TOOLBOX JHA

Before starting the job:
Take 5

Before starting a task, I will always take time to complete a TAKE 5 Assessment, I will:

1. STOP – Engage brain before you act.
2. LOOK – Identify any hazards.
3. ASSESS – What damage could those hazards cause?
4. MANAGE – Implement controls, tell others.
5. SAFELY – Complete the task.

If I am unable to complete any of the above, I MUST NOT proceed and will immediately speak with my supervisor for further instructions. Before starting a task, I will always remember that I am the last person that can prevent an unsafe act; I will always take time to identify what can hurt me and MUST not continue until I am sure that it can be done safely

TOOLBOX OR JHA:	TOOLBOX MEETING ☐ JHA ☐
WORKSITE:	WFT KUWAIT
LOCATION:	LINER TEST BAY
WFT LEADER:	MOHEB
SUPERVISOR:	OMAR / BAIOUMY
OPERATION:	TESTING PBL-SUB
DATE:	21-JAN-2021
TIME:	
WIND DIRECTION:	NORMAL
MUSTER POINT(S):	MAIN ENTRANCE PARKING AREA

EMERGENCY CONTACT NUMBERS (24 HRS)

WEATHERFORD:	
CLIENT:	
DRILLING:	

Reviewed by (initial):		Action Required:
WFT Leader:		Is a revision to the procedure required?
Supervisor:		

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Explosion	☐	Struck Against	☐	REMEMBER TO REVIEW CARD:	Location:	YES / NO
Exposure to Heat / Cold	☐	Struck By	☐	If conditions change	Proceed with operation?	YES / NO
Fall from Height	☐			At regular intervals		

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TOOLBOX JHA

USE THIS SECTION TO HIGHLIGHT AND SUMMARIZE THE SIGNIFICANT HAZARDS IDENTIFIED AND THE SUBSEQUENT CONTROLS REQUIRED

Procedure Reference: DSI-WI-75-003

Permit to Work Number:

Risk Assessment Reference: GL-WFT-HSE-L4-01

Job to be Assessed: TESTING OF PBL-SUB AND BALL SEAT

TASK	HAZARD*	CONTROLS	RESPONSIBILITIES	IN PLACE	
The Steps Involved in the Operation	Identifying the Hazard	Preventing the Hazard	Who is Taking Action?	YES	NO
1-PICK UP THE TOOL USING OVERHEAD CRANE	LOOK FOR DROPED OBJECTS UNCLEAR PATH	ITS 2 MEN OPERATION CLEAR THE PATH	JOYE		
2-PLACING THE TOOL INSIDE TH E PRESSURE BAY AND CONNECTING THE HOSES	LOOSE HOSE CONNECTION RAPTURED CONNECTION	ENSURE CONNECTIONS ARE COMPATABLE.... INSPECT CONNECTION PRIOR TO USE...	JOYE		
3-STARTING PRESSURE TEST	UN-AUTHORIZED ACCESSWHEN TOOL UNDER PRESSURE	BARRICADE THE AREA.. VISUAL TO BE ON..	JOYE		
4-PICKING UP THE FROM TEST BAY	SPILL AND TRIP.. FALLING OBJECT..	TAKE-5 THIS IS MIN 2 MEN OPERATION	JOYE		
5-PLACING THE TOOL FOR UN-TORQUE OF TEST CAPS	SPILL AND TRIP.. FALLING OBJECT..	OBSERVE TAKE-5 A 2 MEN OPERATION	JOYE		

DEBRIEF ☐	SHIFT HANDOVER ☐

Based on team debrief, can this task be improved?	Yes ☐	No ☐

Explain:

Name:		Name:		Name:		Name:		Name:	
Signature:		Signature:		Signature:		Signature:		Signature:	
Name:		Name:		Name:		Name:		Name:	
Signature:		Signature:		Signature:		Signature:		Signature:	

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TASK	HAZARD*	CONTROLS	RESPONSIBILITIES	IN PLACE	
The Steps Involved in the Operation	Identifying the Hazard	Preventing the Hazard	Who is Taking Action?	YES	NO

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TOOLBOX JHA

TASK	HAZARD*	CONTROLS	RESPONSIBILITIES	IN PLACE	
The Steps Involved in the Operation	Identifying the Hazard	Preventing the Hazard	Who is Taking Action?	YES	NO

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TOOLBOX JHA

TASK	HAZARD*	CONTROLS	RESPONSIBILITIES	IN PLACE	
The Steps Involved in the Operation	Identifying the Hazard	Preventing the Hazard	Who is Taking Action?	YES	NO

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